

**ADELAIDE MOUNT LOFTY RANGES
BUSHFIRE MANAGEMENT COMMITTEE**

MINUTES

Date: 20 August 2021
Time: 10:40am
Location: Gawler Council Chambers, Gawler
Chair: Steven Salamon, Acting CFS Regional Commander, Region 1
Meeting Contact: [REDACTED]
Document Status: APPROVED

ATTENDEES	
Name	Title
Steven Salamon	Acting CFS Regional Commander, Region 1 – Chair
Adrian Parente	CFS Regional Prevention Officer, Region 1 – Executive Officer
Jana Wurriehausen	CFS Regional Admin Officer, Region 1
David Loveder	SA Water - Member
Ali Ben Kahn	CCSA - Member
Doug Munn	CFSVA - Deputy
Amy Riebe	BMPU – Guest Speaker
Andrew Cross	Town of Gawler – Deputy
Daryl Klingberg	CFS VA – Member
Andrew Kirkley	Adelaide Hills Council – Member
Dave Watson	City of Playford – Deputy
Grant Hewitt	City of Tea Tree Gully – Member
Sonia Post	CFS Regional Prevention Officer, Region 2
Teleconference:	
Daniel Brind	Forestry SA – Member
Eero Haatainen	SA MFS – Member
John Darzanos	City of Salisbury – Member
Daniel Newson	Mt Barker District Council - Member
Darren Hurst	City of Playford - Member
Dimitar Uzelac	City of Burnside - Member
Glen Carter	The Barossa Council - Deputy
Susan Ivory	Hills & Fleurieu Landscape Board - Deputy
Jock Conlon	City of Marion - Deputy
Mark Austin	City of Mitcham - Deputy
Neal McDonald	City of Onkaparinga - Member

Sharon Perin	City of Marion - Member
Ian Tanner	DEW - Member
APOLOGIES	
Name	Title
Mark Fairney	SAPOL – Member
Gus Sickerdick	SAPOL - Deputy
Andrew Boucher	SA MFS - Deputy
Damian Stam	SA Water – Deputy
Kim Krebs	Hills & Fleurieu Landscape Board – Member
Bruno Turrini	Forestry SA – Deputy
Ben DellaTorre	Hills & Fleurieu Landscape Board - Member
Phil Burton	Mt Barker District Council - Deputy
Jamie Turley	The Barossa Council - Member
Andrew Sheath	DEW – Deputy
Namir Almufti	DIT – Member
Bernard Larkin	DIT - Deputy
Peter Merry	Forestry SA - Deputy
Louise Dabrowski	Town of Gawler - Member
Matthew Ahern	Adelaide Hills Council - Deputy
Remo Paolini	Campbelltown City Council - Member
Gary Scott	Campbelltown City Council - Deputy
Scott Hartmann	City of Burnside – Deputy
Anthony Anderson	City of Mitcham – Member
Paul Ashby	City of Onkaparinga - Deputy
Carol Neil	City of Tea Tree Gully - Deputy
Brad Scholefield	City of Salisbury
Michael Coulson	CFS Community Engagement Region 1
Natasha Huber	CFS Community Engagement Region 1

1. WELCOME AND APOLOGIES:

Chair

Welcome and general introduction to new faces in attendance at today's AMLR BMC Meeting.
Introduction of Steven Salamon, acting in Peter Phillips' role as CFS Regional Commander, Region 1 and meeting Chair.
Welcome to members attending via Teams Teleconference and Apologies.

2. SAFETY BRIEFING:

Andrew Cross

The emergency evacuation procedures for the building, location of exit points and facilities briefing was given.

3. DISCLOSURE OF INTEREST:

Chair

Reminder to declare interest upfront. If anything comes up during the meeting as a conflict of interest, notify at time/beginning of discussion. It will be up to the committee to decide if it is a conflict or not.

“No conflict of interest or any other business was disclosed throughout the course of the meeting.”

4. CONFIRMATION OF MINUTES:**Chair**

Key Points:	Confirm Minutes of Previous Meeting				
Resolution:	"That the Minutes of the previous meeting held on 25 th June 2021 be accepted as a true and accurate record of that meeting".				
Moved:	Grant Hewitt (City of Tea Tree Gully)	Seconded:	Ali Ben Kahn (CCSA)	Motion:	Carried

Reminder that BMC Meetings are recorded and a copy can be requested through the Region.

5. BUSINESS ARISING FROM MINUTES:**Chair****5.1 Woodside Bushfire Safer Place****Executive Officer/Amy Riebe**

- A reassessment of all Bushfire Safer Places is planned, and a committee is currently drafting more standardised criteria for this.
- Woodside Bushfire Safer Place review has been supported by State. Due to a change in boundaries on the website, further consultation is being sought to ensure the best approach is being taken around community consultation and communication.
- The changes in boundaries will likely affect the BMAP for the area and will need to be considered.

Proposal: That the AMLR BMC endorse the changes being made to the Woodside Bushfire Safer Place and corresponding boundaries, providing that assistance is offered by CFS for a communications package to inform the local communities these changes.

Proposed: SA Water

Seconded: CFS VA

Motion: Carried

ACTION: Contact CFS State to seek further guidance around communication strategies and develop a Community Awareness Campaign to the Woodside Bushfire Safer Place boundary changes.

Chair/EO

5.2 NRM/Landscape Board**Executive Officer**

- Susan Ivory provided summary of functions and roles of Landscape Board.
- Emphasis was given to the boards responsibility of managing roadside vegetation and weeds with reference to the Landscape South Australia Act 2019 and the board's Landscape Plan (this can be accessed online).
- Currently the Landscape Board has two major running projects that directly feed into the Landscape Plan:
 - 1) An Economy Recovery Plan in the Cuddlee Creek area. The Landscape Board has partnered up with both Mt Barker and Adelaide Hills Council on one part of this project, which has seen additional funding being provided towards roadside management and weed control in those council areas.
 - 2) Landscapes Priority Funds Project. This will be an ongoing project, which has received funding for 2 years, but a five-year work plan is currently being created to ensure continuance). This project will see involvement of all 6 councils that fall within the Landscape Boards footprint. Roadside and verge management funding will occur, as well as seeing involvement of private landowners to remove priority pest from roadsides and properties.
- More projects are on the agenda for the Landscape Board, but manage other areas than what was the focus of the discussion at this AMLR BMC.

ACTION: A Landscape Plan Guide will be provided to the committee. A link to this can also be found on the Landscape Board website.

6. CORRESPONDENCE:

IN

- 6.1 28/7/2021 Email – Information regarding grant for heritage agreement blocks
- 6.2 Email – Various Agency Reports in

OUT

- 6.3 29/6/2021 Email – Draft Minutes from June meeting
- 6.4 5/7/2021 Email – Introduction of new action Region 1 Prevention Officer, Adrian Parente
- 6.5 15/7/2021 Email – Letter to Ben Della Torre re clarification of Landscape Board roles and functions.
- 6.6 29/7/2021 Email – Brochure and Bushfire Safety Guide order request
- 6.7 29/7/2021 Email – Information regarding grant for heritage agreement blocks
- 6.8 4/8/2021 Email – Bushfire Management Plan information
- 6.9 6/8/2021 Email – Meeting Invite & Report call
- 6.10 12/8/2021 Email – Reminder for reports
- 6.11 13/8/2021 Email – AMLR BMC Agenda, Agency Reports, Annual Reporting Reminder
- 6.12 Email – Follow up Emails with late reports

Chair reminded committee to forward agency reports by cut-off date, to ensure everyone has enough time to read documents, follow up as needed and to reduce workload on admin support.

7. BUSINESS ITEMS

7.1

Agency Reports

- 7.1.1 CCSA –
In addition to report: nil
- 7.1.2 CFSVA –
In addition to report: nil
- 7.1.3 DEW –
In addition to report: nil
- 7.1.4 DTI –
No Report. Not present at meeting
- 7.1.5 Forestry SA –
In addition to report: nil
- 7.1.6 Hills & Fleurieu Landscape Board –
No Report. See Minute Item 5.2 for discussion
- 7.1.7 Primary Producers – **VACANT**
- 7.1.8 SAMFS –
In addition to report: nil
- 7.1.9 SAPOL –
In addition to report: nil

7.1.10 SA Water –

In addition to report: CCSA: “Did opening up reservoirs to the public had implications on bushfire readiness/preparation?” D. Loveder explained that this was assessed but would likely not impact on any operational challenges. A key mechanism to this was to keep locations closed on Total Fire Ban Days. Some additional changes may still be implemented later, depending on visitation numbers at specific locations.

7.2

Local Government

Adelaide Hills Council –

In addition to report: nil

Campbelltown City Council –

In addition to report: nil

City of Burnside –

No report: nil

City of Marion –

In addition to report: Compliance inspection dates have been brought forward to early October to allow for legislated timeframes for landowners.

City of Mitcham –

In addition to report: nil

City of Onkaparinga –

In addition to report: nil

City of Playford –

In addition to report: nil

City of Salisbury –

In addition to report: nil

City of Tea Tree Gully –

In addition to report: nil

Mt Barker District Council –

In addition to report: nil

The Barossa Council–

In addition to report: nil

Town of Gawler –

In addition to report: nil

7.2.2 CFS Community Engagement – No Report

Chair advised that Natasha Huber is on leave currently and Sarah Harris will be joining team to backfill vacant position.

7.2.3 Bushfire Management Planning Unit –

In addition to Report – List of amendments to assets that has come out of Annual Reporting data collection is being collated and will be distributed once complete.

7.2.4 **Bushfire Amendments – nil**

8.1 Permit Issuing Guidelines

- Changes to legislations in the Fire & Emergency Services Act have been proclaimed and are currently with Crown Law to review & advise.
- Exec. Officer recommended that more consistency needs to be achieved across the state with regards to permit issuing guidelines, in particular weather conditions and burn timeframes for Sched. 9 permits for broad-acre burns.
- The committee will need to examine, whether a 4-week timeframe needs to be provided by the land owner, during which the burn is being conducted and weather conditions need to be considered on the day of the burn as well as 2 days after.
- Suggestion was made to adopt the above for pile burns as well. Some councils have adopted this already

ACTION 1: Exec. Officer to update committee of legislation changes post review.

ACTION 2: Draft permit issuing guidelines to be presented at the next AMLR BMC meeting for endorsement.

Proposal: City of Tea Tree Gully Seconded: CFS VA Motion: Carried

8.2 Annual Reporting Guidelines

- A text report for all BMC's is in draft and will be circulated to each committee next week. These reports will cover meeting attendance, quorums, major issues discussed, outcomes, etc .
- A data report is also in draft and will be circulated to the committee next week.
- Before both documents are submitted to the SBCC, an electronic vote will occur for BMC members to endorse these.

ACTION: Circulate draft reports to BMC members for out of session electronic vote for endorsement.

An electronic vote has occurred since the meeting and the AMLR BMC annual report has been endorsed. A copy of the report is attached to the minutes. Thank you everyone for your quick action.

9 BMC Induction Workshop for members & deputies

- New term for BMC committees, which sees several new committee members joining
- BMC is also moving to a more independent, transparent, and legislated committee
- Workshop gave an introduction on committee guidelines, responsibilities and changes that have occurred.

An electronic copy of the induction workshop will be circulated to the committee before the next meeting. An example graph of the report data is attached to the Minutes.

10 Urgent Business

11 Meeting Close

The next meeting is scheduled to be held **15th October 2021 – Location to be announced**

Voting for Deputy Chair will occur at next meeting

Meeting closed: 12:30pm

2020 Meeting Dates

~~26th March~~ ❖ ~~25th June~~ ❖ ~~10th August~~ ❖ 15th October